



Labour Department, Chhattisgarh

User Guide for Online Registration and Availing Department Services

CHHATTISGARH GOVERNMENT, LABOUR DEPARTMENT |
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1 About the Department

The Labour Department of Chhattisgarh aims to provide world class environment to the investors in Chhattisgarh. The department offers following services online for the ease of investors thereby improving ease of doing business in the state:

1. Approval of plan and permission to construct/extend/or take into use any building as a factory under the Factories Act, 1948
2. Registration and grant of license under The Factories Act, 1948
3. License for contractors under provision of The Contracts Labour (Regulation and Abolition) Act, 1970
4. Registration of principal employer's establishment under provision of The Contracts Labour (Regulation and Abolition) Act, 1970
5. Registration under The Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Act, 1996
6. Renewal of license under The Factories Act, 1948
7. Renewal of license for contractors under provision of The Contracts Labour (Regulation and Abolition) Act, 1970

The above services are available online on the departmental website <http://cglabour.nic.in/>. The other services apart from listed above will be provided as it is by the department.

The user guide contains below information regarding each service:

1. General guidelines for Users: Who needs to fill optional/compulsory
2. Complete list of documents required
3. Stepwise process and timeline for online registration of Users
4. Download of the certificates
5. Sample application forms in annexure
6. Third Party verification

1.1 Registration Single Window

For availing the facility of online services of various department of Chhattisgarh, users will have to register online. An e-dashboard will be generated for the user from which the services of Labour Department can be availed.

Registration is a two steps process:

Step 1 User Registration: User registers himself once with Single window (SW) and creates an account.

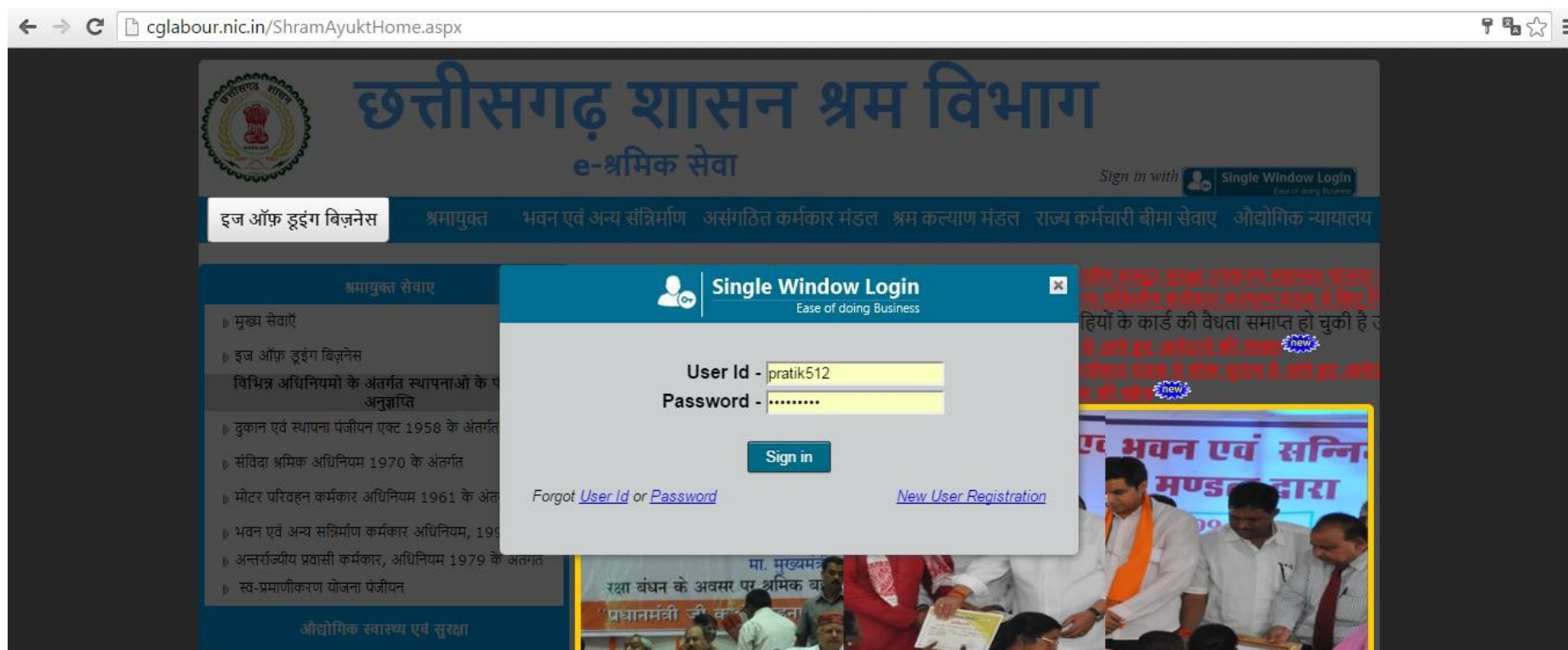
Step 2 Unit Registration: User can register their units after logging into the Single Window.

User manual for License for Registration of Motor Transport Workers Act, 1961

Each unit after registration will have a unique ID called “UdyamAkanksha Number” (UAN). All the incentives applicable to the specific unit and online application for various approvals can be availed through this UAN.

1.2 Steps to reach the Labour Department e-dashboard

1. Registration & Generation of Login Credentials for Single Window & Generate UdyamAkanksha Number
 - i. Go to <http://cglabour.nic.in/>
 - ii. Login using single window login credentials



The screenshot displays the homepage of the Central Government Labour Department's e-dashboard. The header features the logo of the Ministry of Labour and Employment, India, and the text "छत्तीसगढ़ शासन श्रम विभाग" (Chhattisgarh State Labour Department) and "e-श्रमिक सेवा" (e-Labourer Service). A navigation bar includes links for "इज ऑफ़ ड्रइंग बिज़नेस" (Ease of Doing Business), "श्रमायुक्त" (Registered), "भवन एवं अन्य संनिर्माण" (Housing and other construction), "असंगठित कर्मकार मंडल" (Unorganized workers union), "श्रम कल्याण मंडल" (Labour welfare union), "राज्य कर्मचारी बीमा सेवाएँ" (State government employees insurance services), and "औद्योगिक न्यायालय" (Industrial court).

The main content area is dominated by a "Single Window Login" modal window. The modal has a blue header with the text "Single Window Login" and "Ease of doing Business". It contains two input fields: "User Id - pratik512" and "Password -". Below the fields is a "Sign in" button. At the bottom of the modal, there are two links: "Forgot User Id or Password" and "New User Registration".

The background of the website shows a list of services under the heading "श्रमायुक्त सेवाएँ" (Registered services), including "मुख्य सेवाएँ" (Main services), "इज ऑफ़ ड्रइंग बिज़नेस" (Ease of Doing Business), "विभिन्न अधिनियमों के अंतर्गत स्थापनाओं के पंजीयन" (Registration of establishments under various acts), "दुकान एवं स्थापना पंजीयन एक्ट 1958 के अंतर्गत" (Registration of shops and establishments under the 1958 Act), "संविदा श्रमिक अधिनियम 1970 के अंतर्गत" (Registration of contract labour under the 1970 Act), "मोटर परिवहन कर्मकार अधिनियम 1961 के अंतर्गत" (Registration of motor transport workers under the 1961 Act), "भवन एवं अन्य संनिर्माण कर्मकार अधिनियम, 1996 के अंतर्गत" (Registration of housing and other construction workers under the 1996 Act), "अन्तर्राज्यीय प्रवासी कर्मकार, अधिनियम 1979 के अंतर्गत" (Registration of inter-state migrant workers under the 1979 Act), and "स्व-प्रमाणीकरण योजना पंजीयन" (Registration of self-certification scheme).

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- iii. After successful login, the system will ask for UdyamAkanksha Number (Unit Number) as follows, enter UAN of the establishment for which you are applying online services, click on Submit.

Welcome To Labour Department
Thank you to using single window login

User_Id: pratik512

UdyamAakanksha/Unit number:

- iv. After submitting UAN, the dashboard of Labour department opens up, showing services available through SW

1.3 Registration of Motor Transport Workers Act, 1961

1.3.1 General Information

Who needs to apply?	Every employer of a motor transport Undertaking to which this Act applies shall have the undertaking registered under this Act.
Where to apply	Department website, http://cglabour.nic.in/
Total time for closing of application from the day of application	30 days from the day of successful application submission.
Validity of the certificate issued	1 year
Reference	http://www.cglabour.nic.in/ShramAyukt/EODSERVICES.aspx?ID=5
Download old certificates, applied earlier offline	Go to http://cglabour.nic.in/ Login to Single Window, enter UAN, select a service , click download

1.3.2 Documents required to complete the application

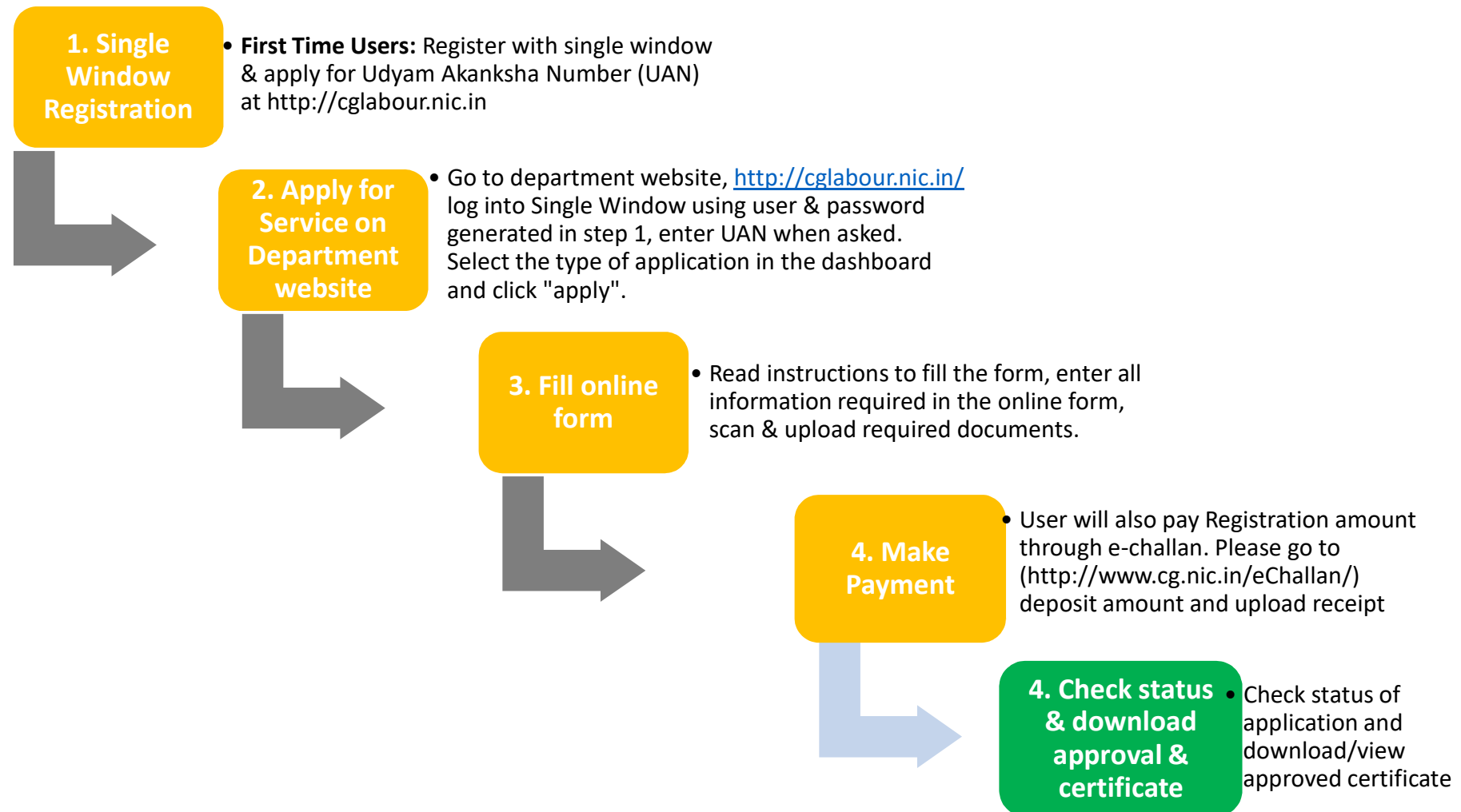
No any documents Required

1.3.3 Stepwise process and timeline for online registration of Users

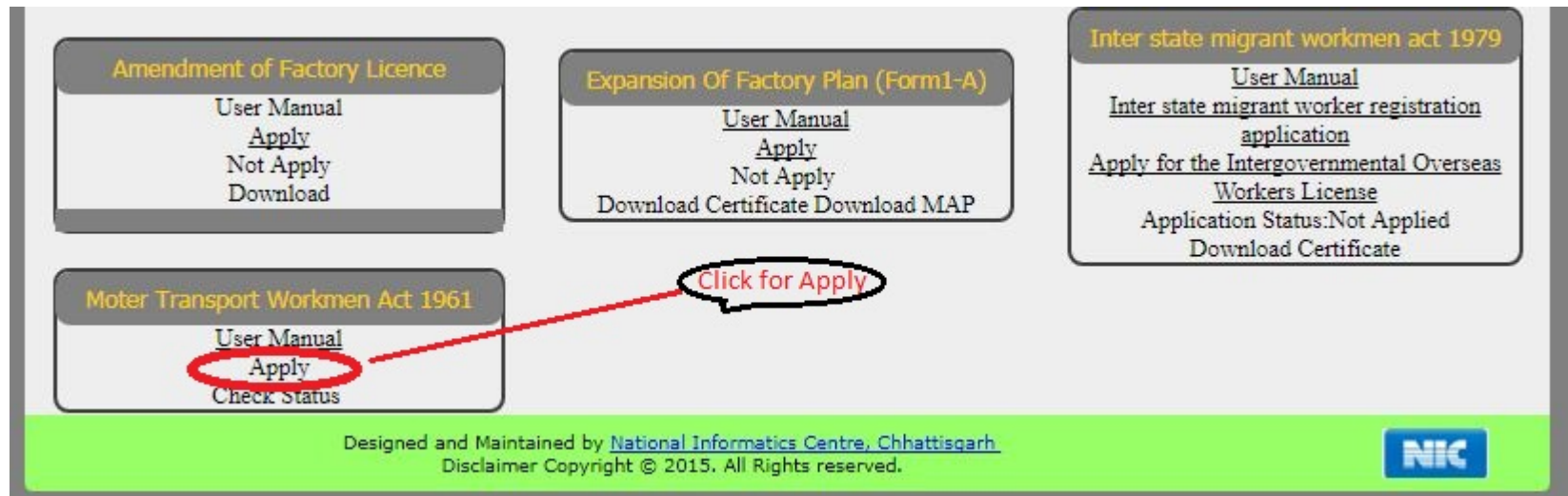
Timeline

Status of application	Timeline
Issue of certificate	Within 30 days of successful submission of application

Stepwise Process



- i. Go to e-dashboard, Click “Apply” under License for Contractors



- ii. A form opens, fill the details and attach the scanned documents and click submit.

Form I
(See Rule 4 and 8)
THE CHHATTISGARH.MOTOR TRASPORT WORKERS RULES 1962.
Application for Registration of the Undertaking and grant of Certificate of Registration
Under Motor Transport Workers Act 1961

***1.Name of Motor Transport Undertaking**

--	--

2.Full Postal address of Establishment

Name of Building

Street

Landmark

Locality / Ward

State

District

Block

Village

PinCode

Mobile No.

Email-Id

Fax No

Landline No

--	--	--

2(ii) Full address to which communications relating to the industrial premises should be sent
(Same As Above)

Name of Building

Street

Landmark

Locality / Ward

State

District

Block

Village

PinCode

Mobile No.

Email-Id

Fax No

Landline No

4 Nature of motor transport services, e.g. city services, long distance passenger service, long distance freight service.

Motor Transport Service Type

5.Details with distances in kilometers of routes operated in case of long distance passenger/freight service

Route Distance

6.No of motor transport vehicles used.

No Of Vehicle Used

7.Maximum Number Of Motor Transport Workers Proposed to be employed on any one day during the year e day during the year

Males	Females	Transgender	Total	Fee E-Chalan No.	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

[E-Chalan Link \(Head-0230 Labour & Establishment Subhead-105 Receipts Under Motor Transport Worker Act 1961\)](#)[ead-0230 Labour & Establishment Subhead-105 Receipts Under Motor Transport Worker Act 1961\)](#)

8.Full name and residential addresses of the propreitor and partners of the motor transport undertaking in case of a firm not registered under the companies Act,1956

Whether Registered under The Companies Act 1956.

YES NO

DIRECTOR / PARTNER / PROPRIETOR DETAILS

Name

Address

I, Mr./Mrs./Ms. hereby declare that the above particulars furnished by me are to the best of any knowledge and belief accurate

I Agree

Kindly recheck the filled information before submitting the form / application, as you will not be able to change it later.

Save Detail

Reset

1.3.4 Online payment through e-Challan

i) To pay applicable fees online by e-Challan, click on “e-Challan” link. Upon clicking, a page will appear as below:

cg.nic.in/eChallan/home.jsp

e-Challan
[See Rule 64 A, 64 B of Treasury Code (Govt. of Chhattisgarh)]

User pratik512

- [List of Departments](#)
- [List of Heads of Account](#)
- [ePayments](#)
- [Challan History](#)
- [Modify User Details](#)
- [Change Password](#)
- [SignOut](#)

Select Department

Agriculture

Commerce and Industries

Culture

Excise

Food and Civil Supplies

Higher Education

Jail

Mineral Resources

Public Health & Family Welfare

Public Works

School Education

Stamps and Registration

Women and Child Development

Co-operation

Commercial Tax

Energy Department

Finance

Forest

Home

Labour

Panchyat & Rural Development

Public Health Engineering

Revenue

Sports & Youth Welfare

Water Resources Department

Other Departments

Select the department and click on “Submit” button below

ii) Provide details and select applicable heads of account. Select bank from the drop down list and click on "Submit" button.

cg.nic.in/eChallan/entryform.jsp

• [Home](#)

REG NO./ID NO. 452211

DISTRICT 10-Durg

OFFICE ADDRESS 1016001-DIVISIONAL EMPLOYMENT OFFICER DURG
DIVISIONAL EMPLOYMENT OFFICER DURG

NAME OF PAYER* Pratik chandrakar

FLAT/BLOCK NO./HOUSE NO. 55

NAME OF PREMISES/BUILDING /VILLAGE null

ROAD/STREET/LANE null

CITY/DISTRICT: null

STATE/UT: null

PINCODE: null

ASSESMENT YEAR 2016-2017

HEAD OF ACCOUNT* 0230_00_103_0000_-

DESCRIPTION -

PURPOSE -

PERIOD (FROM) July 2016

PERIOD (TO) June 2017

BANK GATEWAY * Select ----- Bank

PHONE No./MOBILE:

E MAIL:

Back Clear

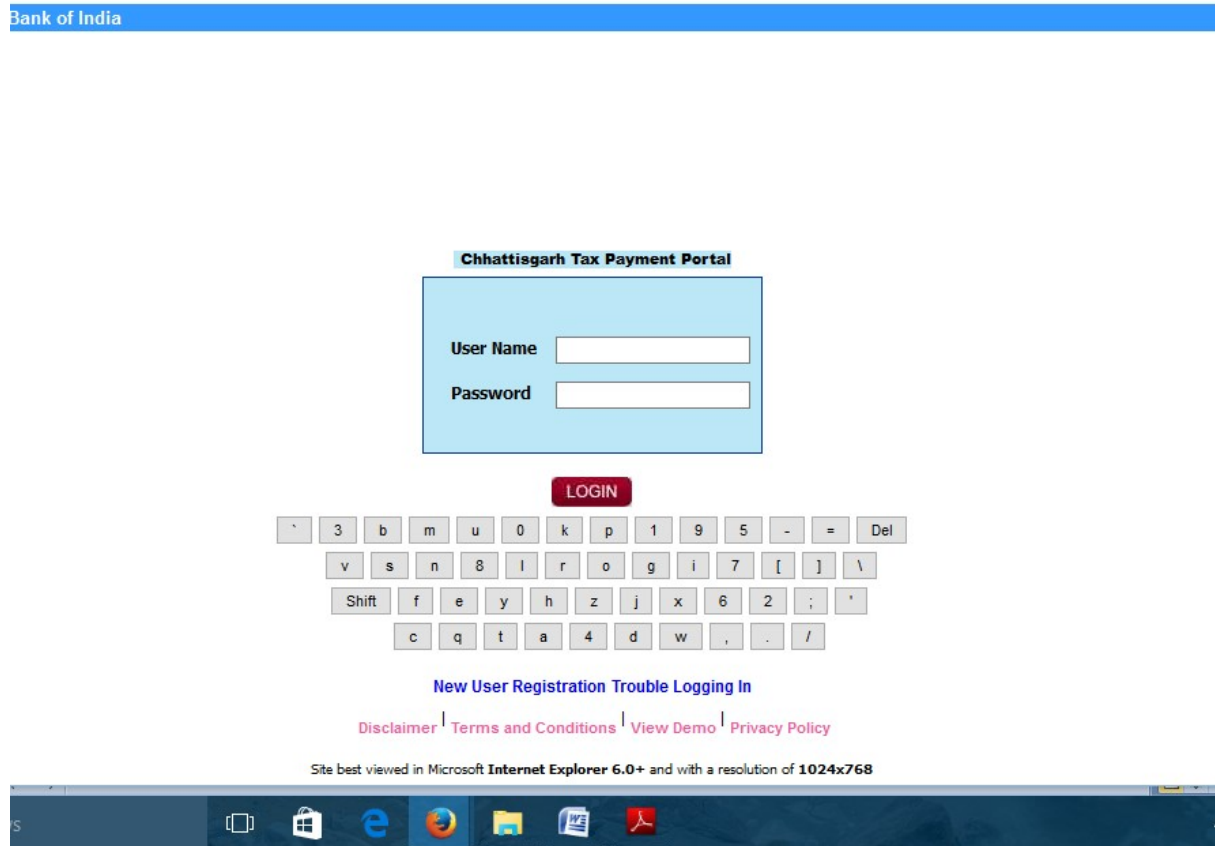
If you are facing any problem

Please mail us to eChallan.cg@nic.in for necessary ratification. Thanks for your corporation.

All fields marked with * are mandatory.

Windows taskbar: windows, icons for File Explorer, Edge, Firefox, Mail, Word, PDF, and Print.

iii) Upon confirming the details, the page will redirect to the bank's online banking page. Pay online using internet banking and after successful payment, you will get treasury reference number.



iv) Enter the treasury reference number in the field provided and your application will be submitted to the department.

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